**PGE Habitat Support Fund Request for Proposals**

April 17, 2023

Overview

The Nature Conservancy (TNC) and Portland General Electric Company (PGE) are soliciting proposals for projects that conserve, restore, or enhance the habitat of native anadromous fish species. Successful projects will demonstrate a clear and direct benefit to anadromous fish species or their habitat, exhibit a high likelihood of success, leverage a large amount of matching funds, and utilize the most sustainable and scientifically rigorous approaches. These funds may be used for project planning, implementation, or both. Incorporating communication, outreach, or education as a component of the project is encouraged. The Habitat Support Fund will award approximately $160,000 in grants ranging from $10,000 - $50,000. Preference will be given to projects requesting equal to or less than $35,000; however, exceptionally high-impact projects with a demonstrated need for additional funding may request up to $50,000. Funding for PGE Habitat Support comes from the voluntary contributions of PGE Green Future customers. Total annual funds dispensed will fluctuate based on the amount of PGE Green Future customer contributions. TNC and PGE share a commitment to promoting principles of diversity, equity, and inclusion. We recognize that the success of the PGE Habitat Support Fund requires being inclusive of all organizations and Oregonians, and supporting relevant projects from tribes, frontline communities, and traditionally underrepresented groups.

Geographic Focus

Priority will be given to projects occurring within PGE’s service territory, areas affected by the production and transmission of electricity by PGE, or tributaries to rivers flowing through PGE’s service territory. This area includes the Willamette, Sandy, and Deschutes basins. Up to 33% of annual funding may be allocated to projects outside of that territory, so projects outside of the priority geography are still encouraged to apply.

Timeline, Funding Availability, and Match

**Proposal Due Date** Friday, May 19th, 2023, 11:59 PM Pacific

**Awards Announced** Week of June 26, 2023

The Habitat Support Fund anticipates 1 funding cycle this year, totaling approximately $160,000 in grants over the course of the year.

Preference will be given to projects with *at least* a 1:1 match. Appropriately documented in-kind contributions and cash contributions both count towards the match.

Other

The PGE Habitat Support Program funds not-for-profit organizations only. The reporting requirements associated with the PGE Habitat Support Program includes brief narrative progress updates and a final programmatic and financial report. Award payments are reimbursable. Projects may request funds for reimbursement at any time up to 18 months after being notified of the award. **Customer contributions will not be used to fund projects after 18 months of initial award notification without express approval by both TNC and PGE.**

How to Apply

Fill out and submit the attached 2-page **PGE Habitat Support Funding Request** template below. This template is intentionally succinct to minimize the time investment and effort required by applicants. However, if an applicant feels that additional information or context is needed, they may include supporting documents (this may include a successful, and more detailed, grant proposal to a different funding body, a conservation plan, or other relevant documents). Proposals should be sent via e-mail to Claire Ruffing at claire.ruffing@tnc.org.

Application Assistance

For more information or questions about this RFP, please contact:
*Claire Ruffing, Water Scientist*[*claire.ruffing@tnc.org*](file:///C%3A/Users/claire.ruffing/Desktop/Contracts/claire.ruffing%40tnc.org) *// 503-802-8113*

**PGE Habitat Support Funding Request**

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| --- |
| **Project Name:**  |
| **Watershed:** **Anadromous Species Benefitted:** **Lead Entity:** **Project Partners:****Start/End Dates:** **Contact Information:** | **Total Project Cost:** **PGE Habitat Support Funds:** **Matching Funds:** **River Miles Impacted (if applicable):****Other measures of impact (e.g., acres):****Approximate Location (Lat, Long):** |

**Project Summary:** Give a brief overview of the project need, what it will seek to accomplish, and the means by which it will be accomplished.

**Project Description:** Give enough details for the reader to understand the specific elements of the project, including where it will take place, its ecological merits, the methods that will be used to measure project outcomes, and what project success looks like in the long term.

**Project Justification:** Provide an explanation of why the project is important for anadromous fish species and/or their habitat.

**Objectives and Deliverables:** Objectives should offer detailed goals for key habitat elements that are missing or require improvement in the project area. Deliverables should provide a measure for assessing progress towards the objective.

**Objective:**

**Deliverables:**

**Objective:**

**Deliverables:**

**Objective:**

**Deliverables:**

**Other Benefits:** Please any additional benefits this project will provide, including social, educational, or ecological.

**Diversity, equity, and inclusion statement:** TNC and PGE share a commitment to promoting principles of diversity, equity, and inclusion. Please provide a brief description outlining how your team or organization engages with these principles.

**Project Timeline:** Provide a timeline of all project components including permitting, phases of implementation, monitoring, and reporting.

**Budget:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Funding Source** | **PGE** |  |  | **TOTALS** |
| Staff Time |  |  |  |  |
| Contractual |  |  |  |  |
| Supplies |  |  |  |  |
| Mileage |  |  |  |  |
| Other |  |  |  |  |
| Subtotal |  |  |  |  |
| Indirects |  |  |  |  |
| **TOTAL** |  |  |  |  |

Add additional columns or rows as necessary.

Add explanations of unit costs and number of units for each row.

*Please attach a map(s) of the project site.*